



**JABATAN LAUT MALAYSIA
MARINE DEPARTMENT MALAYSIA**

MALAYSIAN SHIPPING NOTICE

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Notis kepada pemilik kapal serta orang yang mempunyai kepentingan kepada kebenaran pengeluaran sijil-sijil statutory.

Notice to ship owners and persons with interest toward the delegation of statutory certification.

**PROCEDURE FOLLOWED BY MALAYSIA FLAG ADMINISTRATION
FOR THE CONDUCT OF CAS SURVEY**

1. On 5th April 2005 an Amendment to Annex I of MARPOL has entered into force and as from that date the Condition Assessment Scheme (CAS) became mandatory. In view of this, the Malaysian Marine Department (MMD) would like to inform you of its requirements in respect of CAS (MEPC 94(46) as amended).

2. The MMD will strictly follow the requirements of resolution MEPC 94(46) as amended and in order to avoid duplication to the maximum possible extent, we would like to clarify the following:

i. The time schedule as defined in subject resolution (appendix 5 of the resolution) will be strictly followed. Exceptionally, the MMD may relax the time frame on a case by case basis, in view of special circumstances requiring deviation from the said provisions;

ii. The recognized organization (RO) carrying out the CAS surveys must keep records of the qualifications and experience of its surveyors and of other personnel assigned to carry out work for the CAS and monitor the performance of the personnel who have carried out or have been engaged in any CAS work and keep records to this end;

iii. On Company's notification of its intention to carry out a CAS survey, the MMD will issue instructions to the RO (and the Company) in order to ensure the correct conduct of the survey. The MMD surveyor may carry out random inspection on ship during CAS survey before certificate issue. In any case, the MMD will monitor the procedure in accordance with the resolution and as a minimum it will require the Company to submit the following for review:

- a. The completed Survey Planning Questionnaire; and
- b. The agreed Survey Plan between the company and the Recognized Organization Upon completion of the survey the Recognized Organization must submit the Final Survey Report.

iv. The prompt submission of the requested documentation is of paramount importance in order to allow ample time for its review and thus avoid any delays in the procedure.

3. The final cost will be calculated on the basis of the surveyor expenses including government fee as stipulated in the Fee Schedule and any difference from the prepaid amount will be settled in due course. The cost of inspection or participation in a survey meeting, if applicable, will be calculated as stipulated in the same Fee Schedule.

4. The Final Report and any documentation required to be submitted to the MMD, should include all information stipulated in resolution MEPC 94(46) as amended and should follow the same format as in that resolution, to the maximum extent possible. THE MMD may, if it deems necessary, request additional documentation.
5. If, during the procedure, the RO realizes that the CAS requirements cannot be satisfactorily completed, it should immediately inform the MMD.
6. A copy of the Interim Statement of Compliance must be forwarded by the RO directly to the MMD, upon satisfactory completion of the CAS survey.
7. Upon satisfactory completion of the review of the CAS Final Report, this MMD shall record and document the findings and conclusions of the review and shall produce a Review Record which will be kept on board along with the CAS Final Report and the Statement of Compliance.
8. A ship which, in the opinion of this MMD, has failed to meet the requirements of the CAS, to be re-assess. In such case the grounds on which the MMD declined the issue of Statement of Compliance to the ship shall be addressed and dealt with and the remedial actions shall, thereafter, be reviewed for the purpose of ascertaining whether the requirements of the CAS have been complied with. The reassessment has to be carried out the soonest possible but in any case not later than 6 months following the date on which the MMD has made the decision to decline the issuance of a Statement of Compliance.

Ketua Pengarah Laut/ *Director General of Marine*
Tarikh/Date: 24 DECEMBER 2008